



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
STATEWIDE PLANNING PROGRAM
One Capitol Hill
Providence, RI 02908 - 5872

January 6, 2006

**REQUEST FOR PROPOSALS
CORRIDOR STUDIES**

The Rhode Island Department of Administration, Statewide Planning Program, invites eligible entities to submit proposals to compete for grants being offered to cities, towns, or regional agencies for transportation corridor plans. There is a total of **\$250,000** available which will likely be awarded in amounts of \$75,000 to \$125,000 to 2-3 recipients. Each grantee must provide a match totaling 20% of the total project cost. The submission deadline is **February 24, 2006 @ 3:00 PM**.

BACKGROUND:

The State Guide Plan, through elements addressing both Land Use and Transportation, recommends a corridor approach to transportation planning that allows for coordination among cities and towns, and investigation of transportation and land use solutions to corridor congestion, capacity, and preservation issues. Statewide Planning completed a technical paper in 2003 that defined seven travel corridors of statewide significance, each corridor consisting of several parallel transportation facilities (including highways, transit, and bicycle facilities). Workshops were held for both local planners and members of the public in each corridor. The result was a vision statement developed for each corridor. This grant offering will further the State's efforts in corridor planning and implement recommendations contained in Transportation 2025 (State Guide Plan Element 611, 2004), particularly the section on Land Use and Travel Corridors. <http://www.planning.ri.gov/transportation/cover.pdf>.

PROPOSALS MUST:

- Be regional in nature (i.e. not within a single municipality)
- Closely resemble corridors as defined in the Travel Corridor Planning Initiative (Technical Paper 152, 2003) <http://www.planning.ri.gov/transportation/enter.htm>
- Address land use and multimodal transportation solutions
- Demonstrate municipal support
- Provide opportunities for public participation

ELIGIBLE GRANTEES:

- Cities or towns
- Regional entities, including, but not limited to, planning agencies, chambers of commerce, or economic development agencies. A regional entity may be required to utilize a city or town as a fiscal agent.

- Other non-profits with a demonstrated ability to manage state or federal grants. A non-profit entity will be required to utilize a city or town as a fiscal agent.

It is anticipated that grantees may seek consultant services to complete the studies.

SUBMISSION REQUIREMENTS:

- Cover letter signed by authorized representative of the project sponsor with name, address, phone number, fax number, and e-mail address of proposed project manager and fiscal agent (if different)
- Objectives for the proposed study and description of land use and transportation issues to be addressed (2 pages)
- Scope of work, proposed budget, and requested grant amount (5 pages)
- Map depicting the project area and transportation facilities to be studied (1 page, 8.5 x 11)
- Timeline for completing the study (not to exceed 12 months) (1 page)
- Letters of support from municipalities and other partners in the study area
- Letter(s) of Commitment to provide match of 20% of total project cost, signed by authorized representative(s). (Note: Sponsor match can include fully documented staff time and other in-kind services.)
- Applicants other than cities or towns must demonstrate prior experience in state or federal grant management and provide a letter from the municipality agreeing to act as the fiscal agent for the project.

Proposals must be received by Statewide Planning on or before Friday, February 24, 2006 at 3:00 PM. Responses (an original plus ten [10] copies AND a disc containing an electronic copy) should be mailed or hand-delivered in a sealed envelope marked “CORRIDOR STUDY PROPOSAL”.

By Mail or Courier: **RI Dept. of Administration
Statewide Planning, 3rd floor
One Capitol Hill
Providence, RI 02908-5872**

ATTN: Katherine Trapani

NOTE: Proposals received after the above-referenced due date and time or missing required information will not be considered. Proposals faxed to Statewide Planning or misdirected to other State locations will not be considered.

EVALUATION OF PROPOSALS:

Responses will be evaluated, scored and ranked by a multi-interest Evaluation Committee assembled by the Statewide Planning Program. Scoring of proposals will be based upon the following criteria:

Consistency with all applicable elements of the State Guide Plan	Threshold requirement
<u>Support for implementation</u> of one or more policies, objectives or recommendations of the Transportation and/or Land Use Elements of the State Guide Plan	20 %
<u>Transferability / applicability</u> of issues studied and solutions proposed to other jurisdictions in RI, and/or <u>demonstration of the workability</u> of transportation/land use techniques used elsewhere but not yet widely accepted or applied in RI	15 %
Demonstration of <u>partnership or regional approaches</u> to planning and implementation, to include the <u>leveraging</u> of non-sponsor funding	25 %
Commitment to <u>implementation</u> of innovative land use and multimodal transportation solutions. Likelihood of grant leading directly to implementation of solutions to issues studied.	20%
<u>Requested grant amount is consistent with level of effort proposed in Scope of Work</u>	10%
<u>Degree of citizen engagement /public participation proposed</u>	10%
TOTAL:	100%

The Evaluation Committee may request additional information from the applicant. The Committee will then make a recommendation to the Associate Director for Planning who will make the final award decision.

NOTIFICATIONS TO APPLICANTS:

All costs associated with developing or submitting a proposal in response to this request, or to provide oral or written clarification of its content shall be borne by the applicant. The State assumes no responsibility for these costs.

Applicants are advised that all materials submitted to the State of Rhode Island for consideration in response to this Request for Proposals will be considered to be public records, as defined in Title 38 Chapter 2 of the Rhode Island General Laws, without exception, and will be released for inspection immediately upon request, once an award has been made.

Although 2-3 grant recipients are envisioned, the State reserves the right to accept or reject any or all proposals or to offer a single grant at the full, or lesser, amount. **Grants are expected to be awarded in March 2006.** Any award resulting from this invitation will be subject to the State's General Conditions of Purchase, which is available from the Internet at: www.purchasing.state.ri.us, as well as the terms of this Request.

In accordance with Title 7, Chapter 1.1 of the General Laws of Rhode Island, no foreign corporation, a corporation without a Rhode Island business address, shall have the right to transact business in the state until it shall have procured a Certificate of Authority to do so from the Rhode Island Secretary of State.

QUESTIONS:

Questions concerning this solicitation should be directed to:

Katherine Trapani
Supervising Planner, Transportation Section
katherinet@mail.state.ri.us
401-222-6479

FURTHER INFORMATION:

A workshop for potential applicants will be held on Tuesday, January 24, 2006 at 2:00 PM in Conference Room C, of the Rhode Island Department of Administration Building, One Capitol Hill, 2nd Floor, Providence. A summary of questions asked at the workshop and responses thereto, will also be posted to the Statewide Planning Program's website (www.planning.ri.gov) following the workshop.